

30 November 2004

Crawley Borough Council

Agenda for the **Appointments and Investigating Committee** which will be held in Committee Room A, Town Hall, Crawley, on **Friday 10 December 2004** at **9.30 a.m. prompt**

Nightline Telephone No. (01293) 551636

Head of Democratic Services

Members: Councillors R D Burrett, A C W Crane, R J Hull,
S J Joyce, C C Lloyd, D W Murdoch, B J Quinn, C J Redmayne,
G K Seekings and D J Shreeves.

Deputies: Councillors K Neal and L A Seekings

Please note that Members requiring refreshments should contact Member Services on 01293 438391 no later than 48 hours before the meeting
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With reference to my letter of arrangements, circulated to all Members of the Committee, dated 2 November 2004, Members are reminded that a pre meeting will be taking place in Committee Room A at 9.00 a.m. on Friday 10 December (prior to the Committee's meeting).

Business - Part A

1. Appointment of Chair

To appoint a Chair for the meeting.

2. Minutes

To approve as a correct record the minutes of the meeting of the Committee held on 25 May 2004 (**Enclosure A**).

3. Apologies for Absence

4. Members' Disclosures of Interest

The law requires Council Members to disclose details of any interests they have that others might think could influence their decision. Members should disclose the fact that they have an interest in any items on the agenda **and the nature of that interest** at this point in the meeting. They should say whether or not they consider the interest to be prejudicial and, if they do think the interest is prejudicial, they must leave the meeting when that item is discussed.

5. Exempt Information – Exclusion of the Public

The Committee is asked to consider passing the following resolution:-

That under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraph specified against the item.

Business – Part B

**6. Appointment of Head of Crawley Homes
(Exempt Paragraph 1 - Employees)**

To undertake the final interviews of shortlisted candidates. (Papers are circulated separately).

Please contact Democratic Services on 01293 438282 if you would like a translation of any part of this agenda or copies in Braille, large print, audio tape or computer disk. If you require information on how to get to the meeting by public transport please ring West Sussex Traveline number on 0870 6082608